



DMV ADMINISTRATOR PETITION – Unavailable Documentation

Wisconsin Department of Transportation (WisDOT)
MV3012 9/2014

Use of this form is authorized, pursuant to Wisconsin Administrative Code § Trans 102.15(3)(b), for a photo identification card for voting purposes that complies with 2011 Wisconsin Act 23, s. 343.50(5)3., and any other applicable requirements.

“Unavailable” does not include documents which persons have forgotten to bring with them when applying for an identification card.

This process is available if any of the following applies:

- 1) Applicant is unable to provide documents for proof of name and date of birth required by Wis. Admin. Code § Trans 102.15(3)(a) which require a fee to a government agency to obtain. This includes documentation needed for proof of legal name change.
- 2) Applicant is unable to provide documents for proof of United States citizenship required by Wis. Admin. Code § Trans 102.15(3m) which require a fee to a government agency to obtain.

A. To facilitate the document search process for United States born citizens, please provide the following:

Please be advised that complete birth record information improves the search process with Vital Records.

Birth Name – First		Middle	Last (as it appears on the birth certificate)
Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Birth Date (mm/dd/yyyy)	Place of Birth (State/Jurisdiction/Territory)	
Place of Birth – County or Equivalent (Parish – LA, Borough – AK)		Place of Birth (City, Village or Township)	
Mother’s Name – First	Mother’s Middle	Mother’s Last — Maiden Name (as it appears on the birth certificate)	
Father’s Name – First	Father’s Middle	Father’s Last (as it appears on the birth certificate)	
Is your current name different than that on your birth record <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, What is Your Current Legal Name:			

B. For United States citizens, not born in the United States, who do not have the appropriate documents available, please provide the following United States Customs and Immigration Service (USCIS) identifiers. This information will be used to verify citizenship status with the Department of Homeland Security.

Alien/USCIS Number	Citizenship Certificate Number
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The information on this petition application must be true under penalty of perjury and I am a resident of Wisconsin. (s. 343.14(5) Wis. Stats.)

X

(Signature of Applicant)

(Date Signed – m/d/yyyy)

Contact Information

Email Address	(Area Code) Telephone Number
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Wisconsin DMV or Vital Records may contact you for any follow-up information which may be necessary to complete the verification process.

— Official Use Only —

Envelope Number	DID	L1 Number
Vital Records Search <input type="checkbox"/> Verified <input type="checkbox"/> Not Verified	Date (m/d/yyyy)	Processor ID